

State Board of Embalmers and Funeral Directors

November 25, 2014

State Board of Embalmers and Funeral Directors
3605 Missouri Blvd
Jefferson City, MO 65109

Conference Call

OPEN MINUTES

Call to Order

The meeting of the State Board of Embalmers and Funeral Directors was called to order by James Reinhard, Chairman, at 9:38a.m.

Roll Call

Board Members Present

James Reinhard, Chairman
Collin Follis, Secretary
Jerald Dickey, Member
Eric Pitman, Member

Board Members Absent

Archie Camden, Vice Chairman
Gary Fraker, Member

Board Staff Present

Sandy Sebastian, Executive Director
Tabatha Lenzini, Administrative Assistant
Lori Hayes, Inspector
Sharon Euler, Division Legal Counsel

Approval of Open Agenda

A motion was made by Eric Pitman and seconded by Jerald Dickey to approve the open agenda. Motion carried with Collin Follis voting in favor with no votes in opposition. Archie Camden and Gary Fraker not present.

Executive Director Report

Sandy reminded the board that the next regularly scheduled meeting is set for December 9-10, 2014 at the Kansas City Marriott Country Club Plaza.

Legal Counsel Report

No report.

Motion to Close

A motion was made by Collin Follis and seconded by Jerald Dickey to move to closed for #1, 2, 7, 8 and 9 of the attached motions to close. Motion carried Eric Pitman voting in favor with no votes in opposition. Archie Camden and Gary Fraker not present.

Discussion/Dialogue

Sandy reported that Jane Rackers, Division Director, had announced earlier in the day that she planned to retire at the end of the year.

Adjournment

A motion was made by Collin Follis and seconded by Eric Pitman to adjourn at 10:18 a.m. Motion carried with Jerald Dickey voting in favor with no votes in opposition. Archie Camden and Gary Fraker not present.

Executive Director:

Sandy Sebastian

Approved by the board:

December 9-10, 2014

MOTIONS TO GO INTO CLOSED SESSION

1. DISCIPLINE

I move that this meeting be closed and that all records and votes, to the extent permitted by law, pertaining to and/or resulting from this closed meeting be closed under Section 610.021, Subsection (1) RSMo and 324.001.9 RSMo for deliberation on discipline

2. LEGAL ACTIONS/LITIGATIONS/PRIVILEGED COMMUNICATIONS

I move that this meeting be closed and that all records and votes, to the extent permitted by law, pertaining to and/or resulting from this closed meeting be closed under Section 610.021, Subsection (1) RSMo for discussing general legal actions, causes of action or litigation and any confidential or privileged communications between this agency and its attorney

3. PROMOTING/HIRING/DISCIPLINING/FIRING EMPLOYEES

I move that this meeting be closed and that all records and votes, to the extent permitted by law, pertaining to and/or resulting from this closed meeting be closed under Section 610.021, Subsection (3) RSMo discussing hiring, firing, disciplining or promoting an employee of this agency

4. DIAGNOSIS/TREATMENT OF DISCIPLINED LICENSEES

I move that this meeting be closed and that all records and votes, to the extent permitted by law, pertaining to and/or resulting from this closed meeting be closed under Section 610.021, Subsection (5) and Section 324.001.8 RSMo. for proceedings required pursuant to a disciplinary order concerning medical, psychiatric, psychological, or alcoholism or drug dependency diagnosis or treatment of specific licensees

5. EXAMINATION MATERIALS

I move that this meeting be closed and that all records and votes, to the extent permitted by law, pertaining to and/or resulting from this closed meeting be closed under Section 610.021, Subsection (7) RSMo for reviewing testing and examination materials

6. EMPLOYEE PERFORMANCE RATINGS

I move that this meeting be closed and that all records and votes, to the extent permitted by law, pertaining to and/or resulting from this closed meeting be closed under Section 610.021, Subsection (13) RSMo for making performance ratings pertaining to individual employees

7. APPLICATIONS

I move that this meeting be closed and that all records and votes, to the extent permitted by law, pertaining to and/or resulting from this closed meeting be closed under Section 610.021, Subsection (14) and Section 324.001.8 RSMo for discussing educational transcripts and/or test scores and/or complaints and/or audits and/or investigative reports and/or other information pertaining to the licensee or applicant for licensure

8. CLOSED MINUTES

I move that this meeting be closed and that all records and votes, to the extent permitted by law, pertaining to and/or resulting from this closed meeting be closed under Section 610.021, Subsection (14) and 324.017 RSMo for the purpose of reviewing and approving the closed minutes of previous meetings

9. COMPLAINTS/ INVESTIGATIVE REPORTS/AUDITS

I move that this meeting be closed and that all records and votes, to the extent permitted by law, pertaining to and/or resulting from this closed meeting be closed under Section 610.021 subsection (14) and section 620.010.14 subsection (7) RSMo for the purpose of discussing investigative reports and/or complaints and/or audits and/or other information pertaining to a licensee or applicant

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